



Covid-19 Quarantine
SUBSTITUTIONS FORM

TDA has allowed a wavier for foods and milk to be substituted if the correct item cannot be found when shopping for groceries. The food and milk items you purchase must be in the same food groups that you cannot find. This must be done **every time** you try to shop for groceries and cannot find what you're looking for. You **must** attempt two different grocery stores before you can buy a substitute.

If you have already sent us this information, but it did NOT contain what we have listed below, then please fill out the form and submit it with your claim receipts. You need to have a food receipt for the item you purchased as the substitute.

SITE NAME: _____

Employee	Date
Store #1 Name	Store #2 Name
Food Component Needed	Amount Needed
Date(s) Substitution is planned for	Meal(s) Substitution is planned for
Substitution(s) purchased	Amount Purchased
Date(s) Substitution was actually served	Meal(s) Substitution was actually served

Employee	Date
Store #1 Name	Store #2 Name
Food Component Needed	Amount Needed
Date(s) Substitution is planned for	Meal(s) Substitution is planned for
Substitution(s) purchased	Amount Purchased
Date(s) Substitution was actually served	Meal(s) Substitution was actually served

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